



V1

### AtoZ Courier Services Limited Account Application Form

**For office use only**  
 Payment terms are: 7 days net / 14 days net / 30 days Invoice frequency: weekly / fortnightly / monthly  
 Sales Ref: \_\_\_\_\_ APC Booking Ref: \_\_\_\_\_ APC rate: \_\_\_\_\_ ACCOUNT No: \_\_\_\_\_  
 RD  REF  DA  APC  Sage  Credit Card  Direct Debit  Intro letter sent   
 Limited Company  Partnership  Sole Trader  (please tick appropriate box)

**Registered Office Details:**

Company Name: .....  
 Address: .....  
 Post Code: .....  
 Web address: .....

**Company Registration No.**  
 .....

**Please ensure this is filled in (Invoice):**  
 Invoice contact name: .....  
 Land line: .....  
 Email address: .....

**Please ensure this is filled in (Despatch):**  
 Despatch contact name: .....  
 Direct dial: .....  
 Email address: .....

**Bank Details:** Name in which bank account is held:

.....  
 Bank Name: .....  
 Address: .....  
 Post Code .....

**If a Sole Trader or Partnership:**

Date of birth: ...../...../.....  
 Proprietor's Name: .....  
 Address: .....  
 Post Code .....

**Invoice Address (if different from registered address):**

Company Name: .....  
 Address: .....  
 Post Code .....

**Main Collection Address (if different from registered address):**

Company Name: .....  
 Address: .....  
 Post Code .....

Estimated delivery requirements per week ..... (consignments)

**Trade references:** Please nominate two Companies who supply you frequently, whom we may approach for trade references:

Company Name: .....	Company Name: .....
Address: .....	Address: .....
Post Code ..... Tel No. ....	Post Code ..... Tel No. ....

**TERMS :** I agree to and accept the Conditions of Carriage, which I have read and I sign below as agreement to these terms and any additional / updated terms which may periodically be imposed and these will be made available to read on the AtoZ Courier Services Limited website as soon as is viably possible –

Signed ..... PRINT Name .....  
 Position ..... Date: .....

This form should be signed by:  
 If Partnership – a Partner only  
 If Sole Trader – the Proprietor only